

BUTLER BIKES & BBQ | 2022 VENDOR AGREEMENT



Butler Farm Show Grounds - 625 Evans City Road, Butler, PA 16001
July 22, 23, 24, 2022 (Set-up date July 22. Move-out date July 24.)

Sponsorships available.

Contact: Butler County Tourism | (724)234-4619 | jessica@visitbutlercounty.com

Vendor Business Name _____
Contact Person _____ Phone _____
E-mail _____ Address _____
City _____ State _____ Zip _____
Product/ Services Description: _____

Booth Spaces Available (check one & indicate outdoor or indoor):

Size		Outdoor	Indoor*
<input type="checkbox"/> 100 sq ft	(10x10)	\$400	\$550
<input type="checkbox"/> 200 sq ft	(20x10)	\$500	\$650
<input type="checkbox"/> 300 sq ft	(30x10)	\$600	\$700
<input type="checkbox"/> 400 sq ft	(40x10)	\$700	\$850
<input type="checkbox"/> 400 sq ft	(20x20)	\$700	\$950
<input type="checkbox"/> 500 sq ft	(50x10)	\$850	\$1,050
<input type="checkbox"/> 600 sq ft	(30x20)	\$1,000	\$1,100
<input type="checkbox"/> 800 sq ft	(40x20)	\$1,200	\$1,350
<input type="checkbox"/> 900 sq ft	(30x30)	\$1,300	\$1,450
<input type="checkbox"/> 1,000 sq ft	(50x20)	\$1,420	\$1,600
<input type="checkbox"/> 1,200 sq ft	(40x30)	\$1,620	\$1,850

* Indoor vendor space will be confirmed no later than 1 week prior to the start of the event. These locations are subject to change, and proportionate funds will be reimbursed accordingly if this is needed.

ELECTRICIAN: All vendors needing a 220 outlet or other electric support must use the Butler Farm Show electrician at a rate of \$50.00 per hour. If event planner determines that an electrician is necessary throughout the event for your space, a \$50.00 per hour fee will be assessed.

ELECTRIC/ WATER: Electric and Water outlets are available throughout the grounds for vendors for \$25 per vendor, per day. Please indicate additional electrical needs, if any: _____

Please note the following about our application process:

- Planner reserves the right to limit the number of vendor spaces per category. No vendor will have exclusivity to any category.
- Space is not reserved until a signed agreement and \$100 deposit is received, and the space is not confirmed until final payment and insurance paperwork is received. All deposits are non-refundable.

HOURS OF OPERATION:

Friday, July 22 - 12pm-10pm

Saturday, July 23 - 11am-10pm

Sunday, July 24 - 12pm-5pm

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All booths must remain open during hours of event operation. Alcohol vendors, however, must cease sale 1 hour prior to event day's closing, and at 5pm on Saturday, July 23rd. They are expected to resume operation during the standard hours of the event on Sunday, July 24th. Detailed setup instructions for July 22 will be provided at least one week before the event.

RENTALS: All participants must provide their own tents, tables, table covering, signs, chairs, and extension cords. Should you need to rent these items for the event, we recommend General Rental Center in Cranberry Township: (724) 776-6990.

INSURANCE: No vendors will be permitted to participate without proof of insurance with a minimum of \$1,000,000 valid through the event dates, with the description of operations as "Butler Bikes & BBQ", event dates July 22-24, 2022. Please attach insurance certificates naming the following as additionally insured:

- BUTLER COUNTY TOURISM & CONVENTION BUREAU - 310 East Grandview Avenue, Zelienople, PA 16063
- BUTLER FARM SHOW GROUNDS - 625 Evans City Rd, Butler, PA 16001

HEALTH CARD CERTIFICATIONS: Vendors will not be permitted to sell food without proper health department certifications. Those certifications should be mailed with your other paperwork.

MERCHANDISE RESTRICTIONS: Butler County Tourism & Convention Bureau has the exclusive right to display, license, sell and merchandise all "Butler Bike & BBQ" event novelties (t-shirts, collectibles, etc.). Butler County Tourism & Convention Bureau further has the right to inspect, approve, reject or otherwise control the display, promotion, sale or other merchandising of products or services by exhibitors at the event in its sole discretion. Any product or service rejected by Butler County Tourism & Convention Bureau must be immediately removed from the event premises and may be removed by security or event planner if vendor fails to comply with the request for their removal. Illegal drugs and/or drug paraphernalia, weapons, merchandise containing racial slurs, obscenities or other offensive or other detrimental matter, manufacturer or copyright infringements, will not be permitted. Merchandise designed to be passed off and considered as "Butler Bikes & BBQ" (use of city, date, event name, trademarks, etc.) or which has this effect will also not be permitted. The selling vendor will be removed from event property and there will be no refund of vendor fees.

RELEASE OF LIABILITY: Applicants agree to observe and comply with all applicable laws, statutes, ordinances, rules and regulations. Applicant assumes all cost and liability arising from the use of patented, trademarked, copyrighted or service marked materials, equipment, processes or creative rights. Applicants shall now assign or attempt to sell or assign this agreement or any rights hereunder without the prior written consent of Butler County Tourism & Convention Bureau. Butler County Tourism & Convention Bureau reserves the right to terminate the license granted by this agreement for good cause and, in said event, Applicant agrees to waive and forego all claims for damages and recourse of any kind. Applicant agrees to assume all risks arising out of or relating to is attendance or participation at said event and to protect, defend, indemnify and hold harmless Butler County Tourism & Convention Bureau, and Butler Farm Show Grounds, the owner and operator of the event site and facility, and each of their agents, servents, contractors and employees from any and all liability, loss, damage or expense it may cause or sustain from any cause whatsoever, including fire, theft, personal injury or property loss. I further acknowledge that I am aware that I cannot sell, give or offer for sale any pictures of accounting of this event for publication without the written consent and permission of Butler County Tourism & Convention Bureau. I have read and understand all of the above terms and conditions. Vendors must carry insurance against damages and loss, and public liability insurance against injury and property of others.

FEES: (\$100 deposit is non-refundable)

Booth Space Fee: \$ _____
Water & Electric: \$ 75.00 (disregard if not needed)
Total due: = \$ _____

PAYMENT:

Check # _____ **All checks should be made payable to "BUTLER COUNTY TOURISM & CONVENTION BUREAU," and mailed to 310 East Grandview Avenue, Zelienople, PA 16063 with completed form.**

Visa M/C Amex Discover

Card # _____ Security Code: _____ Exp: _____

Cardholder Name: _____ Signature: _____

I have read and understand the guidelines above. My signature below indicates my acceptance of these requirements.

Signature _____ Date _____